



## REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN Expression of Interest

April 18, 2017

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### Park Vendors – Naramata

Situated on the sunny shores of Okanagan Lake, amidst breathtaking scenery consisting of rocky outcroppings, rolling vineyards, orchards and ranchland lies the quiet rural community of Naramata. With an abundance of sunshine and warm dry weather and one of the mildest climates in Canada, residents enjoy a wide variety of easily accessible lakes, beaches and parks.

The Regional District of Okanagan-Similkameen (RDOS) seeks applications from up to two potential vendors for a contractor/concession agreement with the Naramata Parks and Recreation Commission for the 2017 season. The purpose of providing provision of mobile food service is to enhance the experience of the visitors to Manitou Park and to provide a revenue opportunity for vendors.

#### **Locations:**

Please see Appendix A.

#### **Vendor Terms and Conditions**

The selected operator will require the following:

- Operators must have a mobile, self-contained unit that shall be removed at the end of each day
- No permanent structures to the food truck will be allowed
- Concession menu should not be in direct conflict with local food service establishments/business, but rather provide a unique opportunity to service park users
- Operators must have all valid permits and licences required:
  - i) Interior Health Operating Permit
  - ii) Mobile vending equipment must bear the appropriate approval labels for Gas and Electrical equipment as required by the BC Safety Authority, this includes custom built and home built units (please contact BC Safety Authority at 1866-566-7233 if you require further clarification)
  - iii) WorkSafe BC (if applicable)
- Operators need to have \$5 million Commercial General Liability coverage (the “RDOS” needs to be named as an additional insured)
- Operating hours must comply with the park hours
- One year term (negotiable)

#### **EOI Evaluation Criteria**

EOI submissions will be evaluated based upon, but not limited to, in any particular order, the following:

- Quality of the Submission

- Competence/Experience
- Menu Diversity/Innovation
- Availability of healthy food options
- Suitability with location
- Visual appearance of mobile unit
- References

Please indicate how your submission meets the evaluation criteria.

### **Instructions to Responding Parties**

Respondents to the EOI should include the following information in their submission:

- Contact Details
- Square footage required
- Waste Management Plan (must be in compliance with the Wildlife Attractant Bylaw)
- Detailed summary of the food menu, please include items, descriptions, prices, etc. (full copy of the menu can be attached)
- Qualifications/History of the business
- Pictures of the Food Truck or Mobile Push Cart
- Preference of schedule and location
- 2 References

The successful respondent(s) will be required to enter into an agreement with the RDOS and demonstrate it has the financial resources and appropriate insurance to fulfill the requirements of the agreement.

The deadline for submission is May 1, 2017 at 3:00 pm.

For inquires please contact Justin Shuttleworth, Recreation Coordinator at [jshuttleworth@rdos.bc.ca](mailto:jshuttleworth@rdos.bc.ca) or 250-490-4136.

**Appendix A – Location**

