



MINUTES

Naramata Parks & Recreation Commission

Monday, October 22, 2018, 6:30 p.m.
Naramata Fire Hall

Members Present: Maureen Balcaen ‘as Chair’, Dennis Smith (Chair) arrived at 6:57 p.m., Adrienne Fedrigo, Richard Roskell, Jacqueline Duncan, Nicole Verpaelst, Lyle Resh

Absent: Jeff Gagnon

Area ‘E’ Director Karla Kozakevich (RDOS Area ‘E’ Director)

Staff & Contractors: Doug Reeve (RDOS, Projects Coordinator II) left meeting at 7:46 p.m., Justin Shuttleworth (RDOS Parks & Facilities Coordinator) left meeting at 7:43 p.m., Heather Lemieux (Recording Secretary), Deb Linton (Recreation Contractor) left meeting at 7:56 p.m.

Guests: None

Delegations: None

RECOMMENDATION

IT WAS MOVED AND SECONDED

That Maureen Balcaen preside ‘as Chair’ for the Naramata Parks & Recreation Meeting of October 22, 2018.

CARRIED (UNANIMOUSLY)

1. APPROVAL OF AGENDA

RECOMMENDATION

IT WAS MOVED AND SECONDED

That the Agenda for the Naramata Parks & Recreation Meeting of October 22, 2018 be adopted as presented and all presentations and reports be received.

CARRIED (UNANIMOUSLY)



MINUTES

Naramata Parks & Recreation Commission

Monday, October 22, 2018, 6:30 p.m.
Naramata Fire Hall

2. APPROVAL OF LAST MEETING MINUTES

RECOMMENDATION

IT WAS MOVED AND SECONDED

That the minutes for the Naramata Parks & Recreation Meeting of September 24, 2018 be adopted as presented.

CARRIED (UNANIMOUSLY)

3. CORRESPONDENCE/DELEGATIONS – None

4. RDOS DIRECTOR REPORT – Karla Kozakevich reported on the following:

- 4.1. **First Nations Community Sign** – Naramata House of Bald Eagle sign project is complete.
- 4.2. **Generator Wrap** – Historical photo generator wrap project is complete. A volunteer photo opportunity is being planned.

5. RDOS STAFF REPORT – Doug Reeve (RDOS, Projects Coordinator II) and Justin Shuttleworth (RDOS Parks & Facilities Coordinator) reported on the following:

- 5.1. **Capital Projects / Park Improvements** – Discussed projects status, phases, budgets and the KVR Trail and Woodwacker budget. **ACTION** – Justin Shuttleworth to call Tennessee Trent to discuss KVR maintenance projects. **ACTION** – Dennis Smith to ask Jordan Taylor to provide year end report at the next NPR meeting.

- 5.2. **Wharf Park Rehabilitation** – Riprap is complete, irrigation line is done and the walkway is being worked on. **ONGOING**

- 5.3. **Creek Park Acquisition** – The park acquisition is nearly complete. **ONGOING**

- 5.4. **Swim Platform** – All four swim platform pilings were covered by DFA emergency funding.

- 5.5. **Manitou Park** – IHA septic permit has been obtained. **ACTION** – Adrienne Fedrigo to follow up on the Age-friendly designation application. Discussed Walking path. The *Canada-British Columbia Investing in Canada Infrastructure Program* grant application is due January 30, 2019.



MINUTES

Naramata Parks & Recreation Commission

Monday, October 22, 2018, 6:30 p.m.
Naramata Fire Hall

5.6. Spirit Park – Fencing has been installed. The Naramata Playschool Society will do fence decoration project. Discussed Fire Department access to prepare sports court for ice. The Tennis and Pickleball courts are nearly complete and the temporary orange fencing will be relocated. Temporary lines have been painted on the courts, permanent lines will be done in the spring. Discussed installing benches and light switches. The sports court lights either need hoods, an adjustment and/or light switch separation. The Pickleball courts will be numbered and signs will be installed. The Community Sign posts have been installed.

6. RECREATION CONTRACTOR REPORT – Deb Linton (Recreation Coordinator Contractor), report submitted.

6.1. Recreation Contract – Deb Linton has submitted notice that she will not be renewing her recreation contract. The position will become an employment position under a regional supervisor. Discussed creating a recreation office.

7. COMMISSION MEMBER REPORTS

7.1. Woodwackers Report – Lyle Resh presented a verbal report. Reported on brush clearing methods, leaning trees, windfalls and runoff from waterfall drainage. Forest service personnel are placing more gravel on the trail. More woodwacker volunteers are needed.

8. BUSINESS ARISING

8.1. Generator Wrap Event – A group photo will be taken in about a month, including the volunteers who assisted with the project.

8.2. Commission Name – Discussed the name Naramata Parks & Recreation to possibly include the word Culture. Discussed heritage and historical designations. The original KVR camps need protecting. **ACTION** – Karla Kozakevich to discuss potential commission name revision with the RDOS. **ACTION** – Karla Kozakevich to check with Mark Woods about heritage designations and the historical KVR camps.

8.3. Smoke Free Bylaw – Explore if all smoke products are prohibited in parks and beaches. Discussed current bylaw wording and possible revisions. **ACTION** – Karla Kozakevich to check on the current bylaw and definitions.



MINUTES

Naramata Parks & Recreation Commission

Monday, October 22, 2018, 6:30 p.m.
Naramata Fire Hall

9. ADJOURNMENT 8:16 p.m.

NEXT MEETING: November 26, 2018, 6:30 p.m., Naramata Fire Hall

Recreation Commission Chair

Recording Secretary