



REGIONAL DISTRICT OF OKANAGAN SIMILKAMEEN

REQUEST FOR PROPOSALS

FOR THE

COLLECTION OF GARBAGE, RECYCLING, COMPOSTABLE

MATERIALS AND LARGE ITEMS

in the

MUNICIPAL AND ADJACENT REGIONAL DISTRICT RURAL SERVICE AREAS

ADDENDUM NO. 1
April 6th, 2017

Change of Last Day of Questions and Closing Date:

Last day for questions regarding this Request for Proposals: **May 1, 2017**

Proposals must be received on or before the **Closing Time** of:

TIME: 3:00 PM local time

DATE: Thursday, May 11th, 2017

Statement of Scope Read at March 30th, 2017 meeting:

This is a short statement to clarify the intent of this Request for Proposal and is in no way intended to override any wording contained within the RFP.

The participating Local Governments in this RFP are seeking qualified waste contractors to supply collection services for single family and multi-family homes in their respective jurisdictions for a term of 7 years commencing July 1st, 2018. There will be an opportunity for a 1 year extension to a maximum of 8 years.

Multi-family collection of recyclables is required for the municipalities of Penticton, Summerland and Oliver. The contractor will be responsible for supplying all receptacles for these multi-family recycling collections.

For single-family homes within the City of Penticton, the contractor will be required to provide a fully automated cart collection program, as well as maintenance and servicing of carts. The carts are owned by the City of Penticton.

All other Local Governments within the Regional District boundaries, except for the City of Penticton, are requesting Proponents provide two options for single-family homes:

- Option 1 the contractors would supply semi-automated collection service for customer supplied containers which would include bags, cans and suitable rolling cart-like bins. This is in line with the present services that are supplied in these Local Government areas.
- Option 2 the contractors would supply an automated cart collection program like the City of Penticton's requested service. The main difference from the City of Penticton work is that in these Local Governments the supply of carts is required as well as maintenance and servicing of carts. At the end of the contract period, the contractor will sell the carts to the local government for a nominal fee of \$1 in total. If the term is less than 7 years, for any reason, the local government will pay an amortized price for the carts.

The details of these services are contained within this Request for Proposal. Proponents are advised to look closely at the RFP and draft Contract to better understand the intended scope of work. An excel spreadsheet has been provided to assist proponents in providing pricing in a manner clear to the participating Local Governments for evaluation.

The participating Local Governments are under contract with Multi-Material BC (called MMBC) to provide recycling services. It is not intended that the chosen Contractor will enter into an agreement with Multi-Material BC for the recycling collection services contained within this RFP. The final contract will be vetted to ensure that the Local Governments are compliant with their MMBC agreement and, for clarity, all fines issued by MMBC will be the responsibility of the Local Government.

Questions Received as of March 30th, 2017:

1. Are truck mounted cameras required for the services listed in this RFP?

- In terms of the truck mounted cameras, they are not required for semi-automated collection outside of Penticton. In semi-automated collection the driver will need to inspect materials as they enter the hopper. There is no requirement to open garbage bags.
- Penticton's program and any other new fully automated cart programs will require cameras to help identify issues with materials collected. The camera will need to be linked to RFID tag information and a picture of contamination would be provided to the Local Government for response to the homeowner.

2. What type of carts does Penticton have?

- IPL

3. What kind of data collection is taking place now with the RFID tags in the City of Penticton?

- None. The current trucks are not equipped to read the RFID tags. The new contractor will be required to read the RFID tags and link photos of contaminated loads to RFID tags in Penticton.

4. How many surplus carts does the City of Penticton have?

- About 500 carts in total of the various sizes for the three waste streams.

5. How is working with MMBC? What about in terms of their 3% compliance?

- Local Governments have found it an issue to reach 3% contamination with single stream collection. MMBC has been reasonable to work with to date.

- Multi-family continues to be an issue and the City of Penticton has recently hired an employee to focus on recycling education.

6. How is Multi-Family collected now?

- There is no standardized collection method in any service area. A mix of carts, front end bins and other means that are agreed to between the present Contractor and the apartments or strata.

7. Is glass an issue? Do you have a collection program for glass?

- Glass has not been collected for over 5 years so residents have become used to the program. Glass must be deposited at the landfills or at bottle recycle depots. There is still some container glass that contaminates recycling.

8. Is there concerns regarding fines related to MMBC?

- The intent of this RFP and Contract is to remove all direct risk from MMBC on the Contractor. The Local Governments will pay all MMBC fines. If a Local Government declines to remain with MMBC when their MMBC contracts expire in late 2018 there will be no change of service for the Contractor.

9. Is there any local CNG fueling sites or plans to build them?

- FortisBC has indicated their interest in consulting with any proponents interested in developing natural gas filling stations.

Will Smith, ASCT

FortisBC LNG & CNG Sales Manager

(P) 250.868.4520 (C) 250.801.6459 Toll Free 1.888.868.3298

(E) will.smith@fortisbc.com

From limited consultation done by the RDOS, there does not seem to be strong appetite for a 'fast fill' Compressed Natural Gas (CNG) station in Penticton at this time. That may change in the future as local trucking, municipal bus and school bus contractors consider CNG. It is assumed that Proponents may wish to consider 'time fill (slow fill)' as their preferred CNG fueling option.

- Local governments would be willing to discuss CNG partnerships with the chosen Contractor.

10. Are there age requirements of trucks?

- The draft contract in Appendix 'C' requires 'all collection vehicles used to perform the Services shall be specifically designed for the Services and be a maximum of three (3) years old at the Commencement Date.'
- Local Governments would prefer new trucks.

11. Is it possible for an extension of the closing date?

- The Closing Date has been extended as above.

12. Will the Contractors be responsible for all broken and stolen carts as per Section 10.14 of the RFP?

- The Contractor will be clearly responsible for breakage due to normal wear and tear or where the Contractor damages the carts during a lift. The Contractor will be responsible for finding any stolen carts using RFID tags, cart number or other methods of tracking carts.
- The chosen Contractor and the Local Governments will need to negotiate contract language that clarifies the responsibilities of the homeowner in terms of willful damage, vandalism or other issues. The responsibilities on the Contractor, Local Government and residents will need to be refined. The purpose of this RFP is to cover the majority of capital and operational costs while allowing negotiation with the individual Contractor to settle identified servicing issues.

13. Who is responsible for a home owner asking for a change of cart (ie. Now wants a bear cart)?

- After the roll out for July 1st, 2018, the Local Government would be responsible for paying for any change out to the Contractor.
- The Local Government and chosen Contractor will agree on a roll out timeline that will allow homeowners to choose their bin package before roll out. Providing the selected bin package for rollout will be the responsibility of the Contractor. The RFP indicates January 1st, 2018 as being a reasonable deadline for the Local Government to confirm the final number of carts required for each area.
- Proponents are asked to clearly layout their methodology for cart roll out.

14. What are the size of carts required?

- For the purpose of the RFP the sizes of carts are defined as 120, 240 and 360 L carts and a 120 L wildlife resistant model. These match the City of Penticton's current cart program. Proponents are able to identify different sizes of carts as an alternative bid within the RFP process.

15. Will Contractors be allowed to use the same truck to deliver carts for change outs in different service areas?

- Yes. The Local Governments will simply pay a fixed change out fee and it will be up to the Contractor to figure out the best way to deliver carts.
- The RFP is intended to clarify the broad scope of work with details being developed from negotiations with the chosen Contractor.

16. What is the future of residential collection of food waste? How will it be collected?

- The RDOS is looking at two sites capable of housing a Regional compost site. The Oliver Landfill and Summerland Landfills are also being looked at for a residential only composting site. No decision has been made.
- The Public Consultation webpage regarding siting and interest in carts: <http://www.rdos.bc.ca/departments/public-works/solid-waste/public-consultation-organics-carts-landfills/>
- No Local Government has committed to the collection of food scraps at this time and no method of collection has been chosen. A feasibility study points to yard waste collected with food scraps rather than Source Separated Organics.
- This potential work is mentioned in the RFP to highlight that it will most likely to be implemented during the 7 year contract term through a negotiation with the chosen Contractor.

17. What will be your collection frequency?

- Garbage weekly and recycling every other week in all service areas.
- Yard waste will be collected either every other week collection (March-early Dec) or by specific unlimited yard waste collection events depending on the service area.
- Food waste collection has not been determined but would most likely be every week collection with garbage and recycling alternating weeks.
- Proponents can look at the curbside calendars for each service area to better understand the present services.

18. With the unpredictable nature of resin pricing and the fluctuation of the Canadian dollar, it would be possible that a more competitive pricing option would be available for the supply and delivery of containers if proponents were allowed to revise their bid pricing closer to production. Would the RDOS or its member municipalities be willing to accept a pricing revision in 2018 to reflect changes from an accredited resin escalator such as ChemData?

- Proponents are asked to provide a clear price per type of cart for their submission for this RFP. Adding another layer of complexity to pricing is not preferred by Local Governments but, as this is an RFP, Proponents may indicate a fair method to adjust pricing as required. This adjustment must allow for a decrease in pricing; not just an increase in favour of the Proponent.