



**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
REQUEST FOR PROPOSALS
FOR
ORGANIC MANAGEMENT CONSULTANT
October 28, 2013**

ADDENDUM #1

Questions arising from emails to the Regional District:

What is the proposed budget for this RFP?

The total maximum budget for all three phases of this feasibility project is estimated at \$450,000. This RFP is for work for only one phase of the project.

If I do not have the necessary insurance can I still submit a proposal?

Proposals can be submitted even if Proponent does not yet have the necessary insurance in place. We recommend strongly that any proponent without the necessary insurance contact their insurance broker to determine the cost for any additional insurance. This cost can then be included within your proposal either within the pricing or as a separate expense.

Does the Regional Organic Waste Management Strategy and the Solid Waste Management Plan reflect the strategy and budget of the RDOS in terms of this project?

The Strategy and Plan are both documents used for public and political consultation. The dollar amounts used in these documents can be considered as higher end estimates. Even with these higher estimates the public and politicians were still in favour of eventually banning organics at local landfills.

The purpose of this RFP is to obtain the best estimates of costs to build and operate facilities at various public properties. This information will ultimately allow the RDOS to assess the triple bottom line of a variety of public and private options.

How will the RDOS decide on the number of Feasibility Studies to be completed?

The RDOS will work with the chosen Consultant to initially assess each of the 9 properties for the viability of setting up compost operations. The Consultant will visit the sites and speak with associated RDOS staff, municipal staff and landfill contractors.

Consultants are requested to break out the pricing for each feasibility study to allow the RDOS the flexibility to reduce the number of studies conducted once the initial assessment is completed.

The Consultant may recommend that certain properties have limited potential to be developed. As such the RDOS may limit the number of full feasibility studies to be conducted.

ADDENDUM NO.1

Acknowledgment Certification Document

THE ADDENDUM ACKNOWLEDGEMENT CERTIFICATION DOCUMENT SHALL BE SIGNED BY AN AUTHORIZED FIRM REPRESENTATIVE, DATED AND RETURNED WITH THE PROPOSAL AS INSTRUCTED IN Page 10, Section 8.3.

Name of Proponent

Name & Title

Signature

Date

[End of Document]