



## REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN REQUEST FOR PROPOSALS

### ASSET MANAGEMENT RDOS-PW-18-09

**OKANAGAN·  
SIMILKAMEEN**

The Regional District of Okanagan-Similkameen is requesting submission of Proposals from qualified Proponents to develop a comprehensive asset management plan for the Regional District's major assets and provide consulting services in the acquisition and implementation of asset management software. The asset management plan will provide the Regional District a risk assessment and consequence failure model for its infrastructure and assets along with a prioritized list of asset replacements and cost estimates for their implementation.

#### **INSTRUCTIONS TO PROPONENTS**

##### **SUBMISSION OF PROPOSALS**

Request for Proposal documents can be found online at :  
<http://www.rdos.bc.ca/news-events/rdos-news/tenders-and-rfps/>

Proposals can be submitted by email and/or hardcopy until the Closing Time specified. It is the Proponent's sole responsibility to ensure its Proposal is received at the address or email set out above by the Closing Time. If submitting by hardcopy please enclose three (3) hard copies and an electronic copy on a memory stick.

The Proposals and their envelopes should be clearly marked with the name and address of the Proponent, the RFP program title, and be addressed to the following:

**John Kurvink, CPA. CA**  
**Manager of Finance**  
**Regional District of Okanagan-Similkameen**  
**101 Martin Street**  
**Penticton, B.C. V2A 5J9**  
**AND/OR Emailed to: [info@rdos.bc.ca](mailto:info@rdos.bc.ca) Attention: John Kurvink**

Proposals must be received on or before the **Closing Time** of:

TIME: **3:00 PM local time**  
DATE: **Monday, December 31, 2018**

##### **INQUIRIES**

All inquiries related to this RFP are to be directed, in writing, to the following person. Information obtained from any other source is not official and should not be relied upon. Inquiries and responses providing new information will be recorded and distributed through an addendum.

**John Kurvink, Manager of Finance**  
Email: [jkurvink@rdos.bc.ca](mailto:jkurvink@rdos.bc.ca)

If you wish to register to receive all Addenda, please send an email to [jburton@rdos.bc.ca](mailto:jburton@rdos.bc.ca) or call 250.490.4135.