



UNTIDY & UNSIGHTLY PREMISES REMEDIATION

REQUEST FOR QUALIFICATIONS & EXPRESSIONS OF INTEREST

The Regional District of Okanagan-Similkameen (RDOS) is seeking qualifications and expressions of interest from contractors for the enforcement of the various Untidy and Unsightly Premises Bylaws with respect to properties located within the service areas of the Regional District. There are Untidy & Unsightly Premises Bylaws for properties located in Electoral Areas C (rural Oliver), D (Skaha Lake East), E (Naramata), F (West Bench and rural Summerland), G (Olalla and Hedley), H (rural Princeton) and I (Skaha Lake West) (“RDOS Service Area”).

At various times throughout the year, site clean-ups may be required pursuant to our bylaws. The bylaws state that every owner and occupier of real property shall remove, or cause to be removed, from such real property and from any buildings or structures located on such real property:

- a. All collection or accumulations of refuse, garbage, or other noxious, offensive, or unwholesome material;
- b. All collections or accumulations of water;
- c. All noxious weeds;
- d. All trees, brush and other growths that create a safety hazard;
- e. All graffiti; and
- f. All other unsightly conditions.

The requested site clean-up may or may not include all items referenced above. The potential work is the subject of this Request for Quotation. The Regional District will be responsible to clearly identify the items for disposal and a RDOS representative will be present on the site at the time of the contract work.

SPECIFICATIONS & WORK

1. Remove, transport and unload items that are identified on various real properties throughout the RDOS Service Area.
2. All materials may be required to be stored at a secure storage facility for 30 days following removal of the items. At any time within the 30 days, and upon verification of payment of the associated charges for the site remediation, the property owner(s) or occupier(s) may claim the items.
3. Attend to the disposal of all items at the appropriate landfill upon expiration of the 30 days.
4. Upon removal of the items, the sites are to be left free of debris.
5. The contractor is responsible to identify hazardous materials and dispose of them in accordance with OH&S regulations.
6. On-site work and hauling should be done during normal week days between the hours of 7 a.m. to 7 p.m.

7. The tipping fees charged by the landfills to recycle or dispose of waste materials will be paid directly by the contractor. The contractor shall provide receipts from the landfill to the RDOS prior to final payment.
8. All work associated with the project is to be completed within a 5 day time line (Monday through Friday), unless otherwise approved by the RDOS.
9. Hauler must ensure that loads are compliant with any road load restrictions.
10. The Contractor is responsible for all onsite health & safety requirements as set out in Part 20 of the Occupational Health and Safety Regulation.

SUBMISSIONS

The submission shall include the following information:

1. Corporate profile
2. Designated principal contact person
3. The area of preferred availability within the RDOS Service Area;
4. The hourly rate for labour;
5. The hourly rate for travel;
6. The rate for mileage;
7. The rate to transport materials;
8. The rate and means for storage of materials in compliance with our bylaws;
9. The hourly rate for equipment, including a list of all available equipment;
10. All other associated costs.

Following review and assessment of the Submissions received, the intent of the RDOS is to have a list of available contractors who would be willing to provide a verbal quotation to attend to site clean-up of specific properties throughout the RDOS Service area.

Upon acceptance of the submission and if successful the Contractor(s) shall:

1. The Contractor shall proceed in a manner compliant with all applicable bylaws and regulations of the Regional District and all applicable laws of the Province of British Columbia and the Government of Canada.
2. The Contractor shall maintain Comprehensive General Liability Insurance with limits of not less than \$5,000,000.00 inclusive per occurrence for personal injury, death and damage to property including the loss of use thereof and the policy shall include coverage for any workers the Contractor employs. The policy shall include the District as an additional insured and the policy shall provide that the insurance shall be automatically renewed from year to year and not be cancelled or altered without at least 30 days written notice to the District by the insurer. Written confirmation by the insurer of the coverage required by this agreement shall be delivered to the District before the Contractor enters the Site under this agreement.
3. The Contractor shall, during the term of this Agreement, maintain WorkSafe BC Insurance in

order to fully protect both his employees and the Corporation as may be required by the law during the term of this Agreement, and shall on demand, if requested by the Corporation, show proof of payment of claims in good standing with WorkSafe BC.

4. All applicable taxes, including but not limited to sales tax, custom duties and all other taxes on labour, services and equipment, save and except only the Federal Goods and Service Tax (GST) shall be included in the Proposal prices.

Address Expressions of Interest to: Laura Miller, Manager of Building & Enforcement Services
Regional District of Okanagan-Similkameen
101 Martin Street, Penticton, B.C. V2A 5J9
Phone (250) 492-0237 Fax (250) 492-0063
e-mail to: lmiller@rdos.bc.ca

Submissions should be clearly marked UNTIDY & UNSIGHTLY REMEDIATION, and will be received by the undersigned, up to and including 3:00 p.m., March 1, 2019.

The Regional District of Okanagan-Similkameen reserves the right to waive formalities or reject any or all submissions, or accept the submissions deemed most favourable in the interest of the Regional District, having regard to the price, timeline, equipment and qualifications offered.

Laura Miller
Manager of Building & Enforcement Services