

RDOS Departments



RDOS Staff—2009



Office of the CAO

The Office of the Chief Administrative Officer provides the support to ensure that the Board of Directors of the Regional District and its committees are able to fulfill their mandates effectively and efficiently. Additionally, this department leads the annual strategic planning review, provides legislative and legal support and provides the Board with the administrative resources necessary to carry out its programs.

2009 Highlights

Corporate Planning

- Post-election Board Orientation Workshop
- Strategic Plan Development
- Review and re-design of organizational structure
- Legislative structure report and implementation
- Changing the Corporate Structure
- Enhanced partnerships with senior levels of government, member municipalities and client groups.

Legislative Services

- Reducing red tape—review and revision of Corporate policies
- Electronic Records Management—working with Information Services to develop an electronic records management system
- RDOS Board Procedure bylaw review and revision
- Prepared and distributed 68 Board and committee meeting agendas
- Prepared, distributed and analyzed the Area G Citizen Survey
- Prepared and attended 17 public hearings.

Human Resources

The Human Resources Department focuses on the Regional District's most valuable asset – our employees. Through innovation, communication, collaboration and partnership we can provide an outstanding workforce and working environment.

2009 Highlights

- Introduced a Performance Planning and Review process for all employees
- Continued to review and develop Human Resources policies such as Long Service, Employee Code of Conduct, Job Evaluation Plan and Employee Harassment Policy
- Worked more closely and provided service to our member municipalities
- Supported all employee committees, including the Labour/Management Committee and the Joint Health and Safety Committee.



2009 Long Service Recognition, left to right: Kelly Chatterson, Rob Palmer, Debbie Schulz, Wanda Crowell, Lauri Feindell, Judy Burton, Cathy Kilistoff

(missing: Steve Anderson, Andrew Reeder, Cam Baughen, Stephen Juch, Jamie Melo, Laura Walton)



Planning and Building

Planning Services and Building Inspection Services are responsible for planning for and regulating development in the Regional District of Okanagan-Similkameen. Planning and Building Inspection Services staff works as a team to provide information to the community about land use inquiries and development proposals, and to provide resources for land use decision-making and processing of development applications.

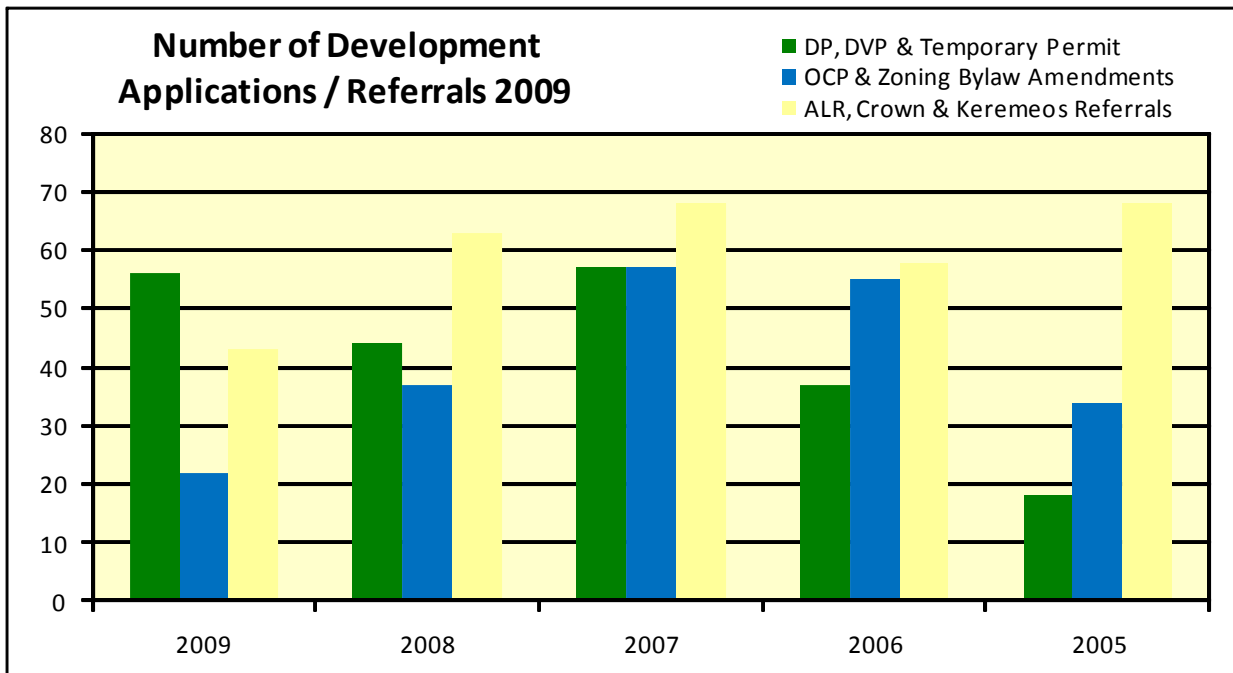
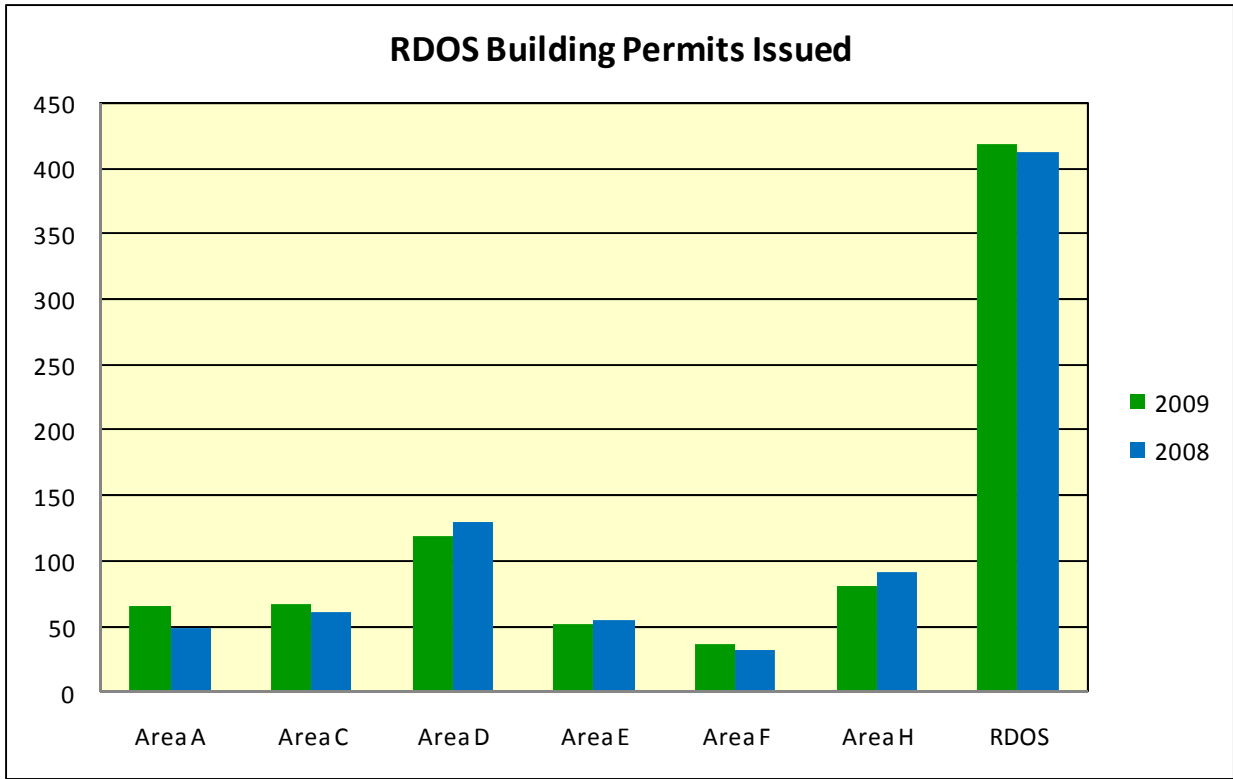
2009 Highlights

Planning

- Climate Action Plan Initiation
- Okanagan Sub-Regional Growth Strategy
- Reducing red tape—departmental policy and process review
- Area H—Official Community Plan (OCP)
- Zoning bylaws proposed amendments on standardizing building heights
- Area C Agricultural Plan implementation
- Sustainable Similkameen Project
- Regal Ridge Parks Plan Initiation
- Processed over 110 Development applications
- Prepared agendas and minutes for over 60 Advisory Planning Committee (APC) meetings
- Zoning bylaw amendments for one hectare minimum parcel size for on-site sewer
- Residence for a Relative bylaw.

Building Inspection

- 419 permits issued with a dollar value of \$31,271,538
- Building Inspection administers the building permit, enforcement and inspection process for residential, commercial and industrial building construction, alteration, repair and demolition of buildings in Regional District Electoral Areas A, C, D, E, F and H
- There are currently approximately 897 active building permits
- Building Enforcement policy.





Engineering Services

Engineering Services has four main focus areas. The first is to provide professional engineering advice to the Regional District Board. The second is to plan, budget, design and construct Capital Infrastructure projects. The third is to review, inspect, and provide input into the requirements for subdivisions. The fourth is to maintain records with respect to engineering drawings and reports.

2009 Highlights

One Hectare Bylaw

- In conjunction with Development Services Department, revisions to the Subdivision Servicing, Official Community Plans (OCP) and Zoning Bylaws were made in all Electoral Areas of the Regional District.

Okanagan Falls Waste Water Treatment Plant

- Applied for and was successful in obtaining a \$6.25M infrastructure grant for a new facility
- Completed the Development Cost Charge (DCC) study, the public review process and associated bylaw
- Majority of the Liquid Waste Management Plan has been completed and will be submitted in early April 2010 for approval by the Minister of Environment
- Design process for the new Wastewater Treatment Plant is currently underway.

Faulder Water System

- Applied for and was successful in obtaining \$943,000 in infrastructure funding, completing costing and developing new options for the water system and successfully reducing risks to the well pumps by changing its operational configuration.

Area F Liquid Waste Management Plan for the Greata Ranch Development Area

- Liquid waste management plan was completed that will allow wastes from Greata Ranch development and surrounding communities to be collected and sent to the Summerland Wastewater Treatment plant.

North Beach Slope Feasibility Stability Report

- Working with the North Beach community we were able to commission a study that will allow the RDOS and the community to manage risks and allow the community to move forward with zoning changes.

Southern Curbside Refuse and Recycling and Interim Recycling Contracts with WSI

- Successful in negotiating an extension to the existing curbside contracts for Areas A, B, C, D, G and Keremeos until 2011 and undertaking an interim recycling agreement for all RDOS curbside contracts for 2009.

Campbell Mountain Landfill

- Completed an interim filling plan adjacent to the City of Penticton composting areas allowing the City to defer costs to relocate the facility while the RDOS looks at other alternatives for composting sites
- Landfill gas buffer study for the northern portions of the landfill was completed and reduced the size of the required adjacent land to purchase for buffer purposes.

Okanagan Falls Landfill – Demolition, Landclearing and Construction (DLC) Waste Development

- A new access road, scale, fence and marshalling areas were designed and constructed to allow for the use of the landfill as a DLC landfill.



Grant Announcement for Faulder Water System

March 6, 2009