



Regional District of Okanagan-Similkameen
REQUEST TO APPEAR AS A DELEGATION

Meeting date requested: _____

Name of person(s) making presentation: _____

What organization are you representing (if any):

Contact information:

Phone: _____ Email: _____

Details of Presentation:

Will you be presenting a PowerPoint presentation? Yes ____ No ____

Will you be providing handouts (24 copies required)? Yes ____ No ____

PowerPoint presentations must be provided to the Manager of Legislative Services 1 week in advance of the meeting and will be distributed to the Directors (and public) when the agenda is published. If this is a concern, please contact the Manager of Legislative Services cmalden@rdos.bc.ca or 250-490-4146.

Desired action of the Board/Committee:

Are you seeking funding from the RDOS? Yes ____ No ____

With whom (if anyone) have you been in contact at the Regional District regarding this matter?

Further information:

- Your request will be reviewed by the Corporate Officer and Board Chair, and you will be notified as to how your request will proceed. Submission of your request does not constitute approval to appear.
- Please be aware that meeting day schedules and agendas are set well in advance of the meeting day. As well, the Board Chair may limit the number of delegations to be heard at any particular meeting.
- Presentations are usually limited to 10 minutes. Directors may wish to ask questions of the presenters. This is in addition to the 10 minutes allotted.
- If the presenter has further information to distribute to Board members after the meeting, please do so through Christy Malden, Manager of Legislative Services (250-490-4146 or cmalden@rdos.bc.ca). She will ensure that the information is distributed to all Board members.
- Please refer to our [Board and Committee Delegation Policy](#) for further information.

Office Use Only

Chair/Corporate Officer comments: