



Communications Coordinator

Office of the Chief Administrative Officer

Located in the south-central region of BC, the Regional District Okanagan-Similkameen covers an area over 4,000 square miles and is renowned for its orchards, vineyards and golf courses as well as its widely varied landscape including deserts, mountains and valleys.

The Regional District is currently recruiting for the position of Communications Coordinator. Reporting to the Deputy Corporate Officer, the incumbent is responsible for managing communications and public relations programs for the District. This will include: developing internal and external communication plans; providing public relations services advice to Board members and senior staff; preparing media plans and releases; overseeing media events; coordinating print media and branding; providing advice on Internet and Intranet communication; and preparing communications related to human resources and labour relations issues including labour relations disputes.

We are seeking a progressive and results oriented individual with a degree in communications, public relations or journalism supplemented by a minimum of five years of related experience in local government. Current registration in a related professional association preferred. Candidates will have exceptional communication and leadership skills and the ability to exercise tact, discretion and sound judgment while dealing with sensitive issues in a political environment.

This is a regular part-time position, with a possibility of being increased to full-time, and is included in the BCGEU bargaining unit. The hourly rate of pay is currently under review and will receive an additional 14% in lieu of benefits. For more information on the Regional District Okanagan-Similkameen, visit the District's website at <http://www.rdos.bc.ca>.

Qualified candidates are invited to submit a cover letter and resume prior to 4:30 pm on May 24, 2013:

Human Resources Department
Regional District Okanagan-Similkameen
101 Martin Street, Penticton, BC V2A 5J9
Tel: (250) 490 4216 Fax: (250) 492 0063
Email: hr@rdos.bc.ca

We wish to thank all applicants for their interest in the position; however, only those candidates selected for an interview will be contacted.