



**Regional District Okanagan-Similkameen**

101 Martin Street, Penticton, BC V2A 5J9  
 Telephone: (250) 490-4205 Fax: (250) 492-0063  
 Toll Free (BC/Alberta): 1-877-610-3737  
 E-mail: [buildinginfo@rdos.bc.ca](mailto:buildinginfo@rdos.bc.ca) Website: [www.rdos.bc.ca](http://www.rdos.bc.ca)

**APPLICATION FOR DEMOLITION PERMIT**

Applications for permits to authorize demolition must include a demolition waste Disposal Plan.

<b>FOR OFFICE USE ONLY</b>			
ELECTORAL AREA:		PLAN PROCESSING FEE:	<b>\$500.00</b>
FOLIO NUMBER:		DATE PAID:	
ZONED AS:		METHOD OF PAYMENT:	
BYLAW NO:		DATE PROCESSED:	
		RECEIPT NO.:	

**OWNER INFORMATION**

(add additional page if more than two owners)

Registered Owner:		Registered Owner:	
Address:		Address:	
Province:	Postal Code:	Province:	Postal Code:
Tel. (home)	(work)	Tel. (home)	(work)
Fax:	E-mail	Fax:	E-mail

**AGENT INFORMATION**

(if applicable)

Name:		Name:	
Address:		Address:	
Town/Province:		Postal Code:	E-mail:
Tel. (home)	(work)	Fax:	

**Section 2 – Land Under Application**

Lot:		Block:		District Lot:		Plan:	
Parcel Identifier:							
Location (civic address of property):							

### Section 3 – Application Details

Description of structure to be demolished: \_\_\_\_\_

#### Type of Construction

- |                                   |   |  |  |
|-----------------------------------|---|--|--|
| <input type="checkbox"/> Frame    | <input type="checkbox"/> Log              | <input type="checkbox"/> Steel               | <input type="checkbox"/> Engineered                |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Masonry          | <input type="checkbox"/> Reinforced Concrete | <input type="checkbox"/> Preserved wood foundation |
| <input type="checkbox"/> Timber   | <input type="checkbox"/> Plumbing/heating | <input type="checkbox"/> Other _____         |  |

Are there any buildings occupying any portion of said land?  Yes  No

If yes, state Use: \_\_\_\_\_

\_\_\_\_\_

(Note – all structures on the property **must** be identified on the site plan)

### Section 4 - Supporting Information

**SUBMIT a recent (no older than 30 days) copy of the Certificate of Title or title search print for the subject property or properties** (see information on Page 3 – RDOS can obtain this information on your behalf).

- Yes  No Are there any restrictive covenants registered on the subject property?  
 Yes  No Are there any registered easements or rights-of-ways over the subject property?  
 Yes  No Is there legal access to the subject property?  
 Yes  No Is there a watercourse on the subject property or within 30 m of your project?

#### RDOS Building Bylaw 2333 (excerpt)

##### 24.0 Demolition

- 24.1. Permits for the demolition of a **building** or **structure** may be issued when
- 1.1.1 a demolition waste disposal plan acceptable to the Regional District has been submitted; and
  - 1.1.2 the **owner** has paid all applicable charges.
- 24.2. The owner must maintain any demolition site in a safe and clean condition throughout the work involved in demolition.
- 24.3. No **owner** shall permit noxious or deleterious materials to escape from any demolition site by any means.
- 24.4. Final inspection is subject to:
- 1.1.3 the site being made permanently into a safe and clean condition, and
  - 1.1.4 acceptance of the final report for the disposal plan.
- 24.5. A refund of up to 50% of the cost of the demolition permit may be provided subject to the owner complying with the approved disposal plan and upon satisfactory inspection of the demolition site by a building official.

##### Additional Information

Additional material or more detailed information may be requested by the Regional District upon reviewing your application.

You may be required to provide a survey certificate of the property.

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## COMPLETION CHECKLIST:

- I have completed all relevant sections of this application form
- I have included a recent State of Title Certificate or Title Search (not more than 30 days old)
- I have included copies of all covenants, easements and right of ways registered against the title
- I have included two copies of a site plan with all required information
- I have included the Waste Disposal Plan
- All owners listed on the title have signed the application form and Form 1
- I have included the correct fee (\$500.00)

**Important:** Your application will **not** be considered complete unless it contains all the information above. The processing of your application will be delayed if it is incomplete. Contact a staff person for assistance.

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**A note about obtaining the State of Title Certificate/Title Search and Covenants.** The State of Title Certificate/Title Search and covenants may be obtained through our office, from the Land Title Office or through your local government agent office for a fee.

*Please obtain copy of current title search and/or required covenants, easements and right of ways.  
I understand the applicable charge(s) will be applied to my building permit costs.*

Initial

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## DECLARATION

I/We, the undersigned, hereby certify that the information provided with respect to this application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.

\_\_\_\_\_  
Signature of Owner/Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name of Owner or Authorized Agent

\_\_\_\_\_  
Signature of Owner/Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name of Owner or Authorized Agent

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### Notice of collection of personal information:

Personal information on this form is collected for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the *Local Government Act* and the bylaws of the Regional District Okanagan-Similkameen. Documentation/information submitted in support of this application can be made available for public inspection pursuant to the *Freedom of Information and Protection of Privacy Act*. Contact the Freedom of Information Officer at the Regional District Okanagan-Similkameen for information.



# DISPOSAL PLAN

## REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN SANITARY LANDFILL REGULATION

101 Martin Street, Penticton, BC V2A 5J9  
Telephone: 492-0237 Toll free 1-877-610-3737

All WASTE generated from within the LOCAL SERVICE AREA shall be reused, recycled, composted or disposed of in a manner and location that is acceptable to the Ministry of Water, Land and Air Protection and the REGIONAL DISTRICT.

Folio # \_\_\_\_\_ Electoral Area: \_\_\_\_\_ Permit # \_\_\_\_\_

Civic address \_\_\_\_\_

Size of Structure (e.g.1400 sq. ft.) \_\_\_\_\_

Material Requiring Disposal	Landfill	Alternate Disposal	Alternate Disposal Approved by
<i>(example) Concrete</i>	<i>(example)OK Falls Landfill</i>		

***Upon project completion attach proof of disposal (landfill receipts, trucking invoice, etc.) to this copy & return to RDOS for a refund of up to \$250, provided disposal plan complied with & site receives final inspection.***

### Step 1 – Completion of Disposal Plan by Applicant

\_\_\_\_\_  
Signature of Applicant \_\_\_\_\_  
Date

### Step 2 – Approval of Waste Disposal Plan

I have reviewed and approve the proposed plan with respect to the attached building permit application for demolition.

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

### Step 3 – Approval for Refund

I have reviewed the receipts provided, alternative disposal documents, proof of inspection and authorize refund of the applicable permit fee.

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

This Disposal Plan must be attached to Demolition Permit application