



**Regional District Okanagan-Similkameen**

101 Martin Street, Penticton, BC V2A 5J9

Telephone: (250) 490-4205 Fax: (250) 492-0063

Toll Free (BC/Alberta): 1-877-610-3737

E-mail: [buildinginfo@rdos.bc.ca](mailto:buildinginfo@rdos.bc.ca) Website: [www.rdos.bc.ca](http://www.rdos.bc.ca)

**APPLICATION FOR DEMOLITION PERMIT**

Applications for permits to authorize demolition must include a demolition waste Disposal Plan.

<b>FOR OFFICE USE ONLY</b>			
PROCESSING FEE (BPER)	<b>\$150.00</b>	+ Title Search (1-1-2500-9000)	TOTAL DUE: _____
FOLIO NUMBER:	_____	DATE PAID:	_____
ZONED AS	_____	METHOD OF PAYMENT:	_____
BYLAW NO:	_____	RECEIPT NO.:	_____
	_____		_____

**OWNER INFORMATION**

(add additional page if more than two owners)

Registered Owner:		Registered Owner:	
Address:		Address:	
Province:	Postal Code:	Province:	Postal Code:
Tel. (home)	(work)	Tel. (home)	(work)
Fax:	E-mail	Fax:	E-mail

**AGENT INFORMATION**

(if applicable)

Name:		Name:	
Address:		Address:	
Town/Province:		Postal Code:	E-mail:
Tel. (home)	(work)	Fax:	

**Section 2 – Land Under Application**

Location (civic address of property): _____							
If property does not have civic address, please provide legal description.						Parcel Identifier	
Lot		Block		District Lot		Plan	

**Section 3 – Application Details**

Description of structure to be demolished: \_\_\_\_\_

Age of structure: \_\_\_\_\_ Year it was constructed: \_\_\_\_\_

Type of Construction

<input type="checkbox"/> Frame	<input type="checkbox"/> Log	<input type="checkbox"/> Steel	<input type="checkbox"/> Engineered
<input type="checkbox"/> Concrete	<input type="checkbox"/> Masonry	<input type="checkbox"/> Reinforced Concrete	<input type="checkbox"/> Preserved wood foundation
<input type="checkbox"/> Timber	<input type="checkbox"/> Plumbing/heating	<input type="checkbox"/> Other _____	

Are there any buildings occupying any portion of said land?       Yes       No

If yes, state Use: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(Note – all structures on the property **must** be identified on the site plan)

**Section 4 - Supporting Information**

**SUBMIT a recent (no older than 30 days) copy of the Certificate of Title or title search print for the subject property or properties** (see information on Page 3 – RDOS can obtain this information on your behalf).

Yes    No    Are there any restrictive covenants registered on the subject property?

Yes    No    Are there any registered easements or rights-of-ways over the subject property?

Yes    No    Is there legal access to the subject property?

Yes    No    Is there a watercourse on the subject property or within 30 m of your project?

**RDOS Building Bylaw 2333 (excerpt)**

**24.0 Demolition**

24.1 Permits for the demolition of a **building** or **structure** may be issued when

24.1.1 a Demolition Waste Disposal Plan or a Waste Disposal Application for Demolition and Renovation Waste acceptable to the Regional District has been submitted; and

24.1.2 the **owner** has paid all applicable charges.

24.2 The **owner** must maintain any demolition site in a safe and clean condition throughout the work involved in demolition.

24.3 No **owner** shall permit noxious or deleterious materials to escape from any demolition site by any means.

24.4 Final inspection is subject to:

24.4.1 the site being made permanently into a safe and clean condition, and

24.4.2 acceptance of the final report for the disposal plan.

**Additional Information**

Additional material or more detailed information may be requested by the Regional District upon reviewing your application.

You may be required to provide a survey certificate of the property.

## COMPLETION CHECKLIST:

- I have completed all relevant sections of this application form
- I have included a recent State of Title Certificate or Title Search (not more than 30 days old)
- I have included copies of all covenants, easements and right of ways registered against the title
- I have included two copies of a site plan with all required information
- I have included the Waste Disposal Plan
- All owners listed on the title have signed the application form and Form 1
- I have included the correct fee (\$150.00)

**Important:** Your application will **not** be considered complete unless it contains all the information above. The processing of your application will be delayed if it is incomplete. Contact a staff person for assistance.

**A note about obtaining the State of Title Certificate/Title Search and Covenants.** The State of Title Certificate/Title Search and covenants may be obtained through our office, from the Land Title Office or through your local government agent office for a fee.

*Please obtain copy of current title search and/or required covenants, easements and right of ways.  
I understand the applicable charge(s) will be applied to my building permit costs.*

Initial

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## DECLARATION

I/We, the undersigned, hereby certify that the information provided with respect to this application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.

\_\_\_\_\_  
Signature of Owner/Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name of Owner or Authorized Agent

\_\_\_\_\_  
Signature of Owner/Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print name of Owner or Authorized Agent

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### Notice of collection of personal information:

Personal information on this form is collected for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the *Local Government Act* and the bylaws of the Regional District Okanagan-Similkameen. Documentation/information submitted in support of this application can be made available for public inspection pursuant to the *Freedom of Information and Protection of Privacy Act*. Contact the Freedom of Information Officer at the Regional District Okanagan-Similkameen for information.



# DISPOSAL PLAN

## REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

### SANITARY LANDFILL REGULATION

101 Martin Street, Penticton, BC V2A 5J9  
 Telephone: 250-492-0237 Toll free 1-877-610-3737

All WASTE generated from within the LOCAL SERVICE AREA shall be reused, recycled, composted or disposed of in a manner and location that is acceptable to the MINISTRY OF ENVIRONMENT, the REGIONAL DISTRICT and WORKSAFE BC.

Section 24.3 of the Building Bylaw #2333 states:

“No owner shall permit noxious or deleterious materials to escape from any demolition site by any means”.

Address of demolition:			
Material Requiring Disposal	Landfill	Alternate Disposal	Alternate Disposal Approved by
<i>(example) Concrete</i>	<i>(example) OK Falls Landfill</i>		

**I/We, acknowledge that:**

- I/We will review the procedures for the Landfill(s) indicated above to ensure that any necessary applications will be submitted; and
- All works undertaken are required to meet WorkSafe BC requirements for demolition of buildings or structures; and
- I/We understand that construction, renovation and demolition waste materials disposed of at RDOS operated landfills without completion of the Landfill Waste Disposal application for Demolition & Renovation Waste (WDA) and approval by RDOS Public Works employees is subject to substantially higher tipping fees.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

.....  
**RDOS USE ONLY**

ACCEPTANCE OF PROPOSED WASTE DISPOSAL PLAN			
Signature	Date		

This Disposal Plan **must** be attached to Demolition Permit application.